

ONLINE REGISTRATION CHECKLIST

Summer/Fall/January

HAVE YOU...

- Activated your MMC Email and MMC Connect accounts?
- Corrected your address/telephone numbers with the Center for Student Services?
- Checked MMC Connect for your number of credits, your faculty advisor(s), and any holds that may be assigned to your account?
- Downloaded the Registration Worksheet from your email/MMC Connect account?
- Cleared all holds from your account?
- Met with your Faculty Advisor on your specified Advising Day?
- Watched your Faculty Advisor enter the "HBA - Has Been Advised" code in the computer and hit the F10 key to save the code?
- Had your Faculty Advisor sign a Registration Agreement Form in case you need to register manually with the Center for Student Services?
- Satisfied *all* prerequisites for the courses you want to take?
- Brought your Prerequisite Waiver Form to the Center for Student Services on the day before your Priority Registration Date?
- Made sure all your credits (institutional and transfer) are accurate and appear on MMC Connect?
- Registered for 12 or more credits if you are an international student attending MMC on an F1 visa?

You will find the updated Online Registration Manual and Registration Agreement Form online at www.mmm.edu. Log on to access all registration info, and check your MMC email regularly.