

MMC

Application for DEPENDENT Tuition Remission

Employee Name _____ Department _____

Tuition remission, covering enrollment in **credit-granting undergraduate courses** (including **one (1) non-credit course per semester**), will be extended to your **spouse and legally dependent sons and daughters** upon submission of a completed tuition remission form and completion of the required applications to obtain any New York State and/or Federal awards or scholarships for which the individual may be eligible. Such awards will then be applied toward tuition charges.

I hereby request **DEPENDENT** tuition remission for the _____ Semester, 20_____.

Dependent Name _____ Relationship _____

Dependent Address _____

Date of Birth _____ Marital Status Single Married

Do you claim the above individual as a **DEPENDENT** on your Federal Income Tax Return?

Yes No

I affirm that the above information is true and correct, and that I have not knowingly withheld any fact or circumstance that would affect this application.

Department Head Signature	Date	Employee Signature	Date
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This form must be returned to the Personnel Department before enrolling in courses.

Approved by: _____ Date: _____ Charge to: 11-90722-45000

Please Note: Employees and their dependents taking courses at MMC are subject to all course related fees and charges for forfeited tuition.